

Data Destruction Proof — Intake Form

Scope defensible evidence of data or device sanitization.

Use this form to request a data destruction / ITAD evidence pack: documented proof that data or devices were sanitized or destroyed to a recognized standard, with a verifiable record.

Send scope, not secrets.

Do not write passwords, credentials, recovery codes, payment data, or regulated records on this form. Describe systems and sources in general terms only. This form is for scoping, not for transmitting secrets.

Your name

Work or personal email

Organization (or 'individual')

Phone (optional)

What is being destroyed or sanitized? (e.g. drives, laptops, printers/copiers, servers, media)

Approximate quantity / batch size

Is a specific standard required? (e.g. NIST SP 800-88 sanitization) — or leave blank

Why is proof needed? (e.g. compliance, client contract, lease return, audit)

Who needs to receive the destruction evidence?

I confirm I have not included passwords, credentials, or regulated records on this form.

I confirm I own or am authorized to request evidence work on the systems described.

When complete: save this PDF and email it to contact@audittracelabs.com

We reply within one business day with next steps and a fixed-scope quote. No obligation. AuditTrace does not surveil, score behavior, or access third-p