

## Endpoint Integrity Snapshot — Intake Form

Scope a user-authorized Windows endpoint baseline.

Use this form to request a Windows endpoint integrity snapshot: a user-authorized baseline of system state — services, scheduled tasks, installed software, local accounts, and security posture.

### Send scope, not secrets.

Do not write passwords, credentials, recovery codes, payment data, or regulated records on this form. Describe systems and sources in general terms only. This form is for scoping, not for transmitting secrets.

Your name

Work or personal email

Organization (or 'individual')

Phone (optional)

How many endpoints / machines? (single, small fleet, recurring)

Operating system(s) and rough environment (e.g. Windows 11, small office, MSP-managed)

What prompted this? (e.g. new baseline, incident follow-up, before/after a change)

What do you want the snapshot to establish?

I confirm I have not included passwords, credentials, or regulated records on this form.

I confirm I own or am authorized to request evidence work on the systems described.

**When complete: save this PDF and email it to [contact@audittracelabs.com](mailto:contact@audittracelabs.com)**

We reply within one business day with next steps and a fixed-scope quote. No obligation. AuditTrace does not surveil, score behavior, or access third-p