

Defensive State Preservation — Intake Form

Scope a before/after system-state preservation engagement.

Use this form to request defensive system-state preservation: an event-initiated, before-and-after record of system state with integrity hashing and a documented chain of custody.

Send scope, not secrets.

Do not write passwords, credentials, recovery codes, payment data, or regulated records on this form. Describe systems and sources in general terms only. This form is for scoping, not for transmitting secrets.

Your name

Work or personal email

Organization (or 'individual')

Phone (optional)

What system or device needs a preserved state record? (general terms)

What event or change is this tied to? (e.g. maintenance window, suspected incident, staff departure)

What is the timeline / urgency?

What question do you need the evidence to help answer later?

Who will need to review or rely on this evidence? (e.g. counsel, insurer, IT, investigator)

I confirm I have not included passwords, credentials, or regulated records on this form.

I confirm I own or am authorized to request evidence work on the systems described.

When complete: save this PDF and email it to contact@audittracelabs.com

We reply within one business day with next steps and a fixed-scope quote. No obligation. AuditTrace does not surveil, score behavior, or access third-p